



ENGLISH

USER GUIDE

LG-C310



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LG-C310 User Guide - English

This guide will help you understand your new mobile phone. It will provide you with useful explanations of features on your phone.

Some of the content of this manual may differ from your phone depending on the software of the phone or your service provider.



Guidelines for safe and efficient use

Please read these simple guidelines. Not following these guidelines may be dangerous or illegal.

Exposure to radio frequency energy

Radio wave exposure and Specific Absorption Rate (SAR) information
This mobile phone model LG-C310 has been designed to comply with applicable safety requirements for exposure to radio waves. These requirements are based on scientific guidelines that include safety margins designed to assure the safety of all persons, regardless of age and health.

- The radio wave exposure guidelines employ a unit of measurement known as the Specific Absorption Rate, or SAR. Tests for SAR are conducted using standardised methods with the phone transmitting at its highest certified power level in all used frequency bands.
- While there may be differences between the SAR levels of various LG phone models, they are all designed to meet the relevant guidelines for exposure to radio waves.

- The SAR limit recommended by the International Commission on Non-Ionizing Radiation Protection (ICNIRP) is 2 W/Kg averaged over 10g of tissue.
- The highest SAR value for this model phone tested by DASy4 for use at the ear is 1.26 W/Kg (10g) and when worn on the body is 1.14 W/Kg (10g).
- SAR data information for residents in countries/regions that have adopted the SAR limit recommended by the Institute of Electrical and Electronics Engineers (IEEE), which is 1.6 W/Kg averaged over 1g of tissue.

Product care and maintenance

 **WARNING:** Only use batteries, chargers and accessories approved for use with this particular phone model. The use of any other types may invalidate any approval or warranty applying

- Do not disassemble this unit. Take it to a qualified service technician when repair work is required.

- Keep away from electrical appliances such as TVs, radios, and personal computers.
- The unit should be kept away from heat sources such as radiators or cookers.
- Do not drop.
- Do not subject this unit to mechanical vibration or shock.
- Switch off the phone in any area where you are required by special regulations. For example, do not use your phone in hospitals as it may affect sensitive medical equipment.
- Do not handle the phone with wet hands while it is being charged. It may cause an electric shock and can seriously damage your phone.
- Do not to charge a handset near flammable material as the handset can become hot and create a fire hazard.
- Use a dry cloth to clean the exterior of the unit (do not use solvents such as benzene, thinner or alcohol).
- Do not charge the phone when it is on soft furnishings.
- The phone should be charged in a well ventilated area.
- Do not subject this unit to excessive smoke or dust.
- Do not keep the phone next to credit cards or transport tickets; it can affect the information on the magnetic strips.
- Do not tap the screen with a sharp object as it may damage the phone.
- Do not expose the phone to liquid or moisture.
- Use the accessories like earphones cautiously. Do not touch the antenna unnecessarily.

Efficient phone operation Electronics devices

All mobile phones may get interference, which could affect performance.

- Do not use your mobile phone near medical equipment without requesting permission. Avoid placing the phone over pacemakers, for example, in your breast pocket.
- Some hearing aids might be disturbed by mobile phones.
- Minor interference may affect TVs, radios, PCs, etc.

Guidelines for safe and efficient use

Road safety

Check the laws and regulations on the use of mobile phones in the area when you drive.

- Do not use a hand-held phone while driving.
- Give full attention to driving.
- Use a hands-free kit, if available.
- Pull off the road and park before making or answering a call if driving conditions so require.
- RF energy may affect some electronic systems in your vehicle such as car stereos and safety equipment.
- When your vehicle is equipped with an air bag, do not obstruct with installed or portable wireless equipment. It can cause the air bag to fail or cause serious injury due to improper performance.
- If you are listening to music whilst out and about, please ensure that the volume is at a reasonable level so that you are aware of your surroundings. This is particularly imperative when near roads.

Avoid damage to your hearing

Damage to your hearing can occur if you are exposed to loud sound for long periods of time. We therefore recommend that you do not turn on or off the handset close to your ear. We also recommend that music and call volumes are set to a reasonable level.

Blasting area

Do not use the phone where blasting is in progress. Observe restrictions, and follow any regulations or rules.

Potentially explosive atmospheres

- Do not use the phone at a refueling point.
- Do not use near fuel or chemicals.
- Do not transport or store flammable gas, liquid, or explosives in the same compartment of your vehicle with your mobile phone and accessories.

In aircraft

Wireless devices can cause interference in aircraft.

- Turn your mobile phone off before boarding any aircraft.
- Do not use it on the aircraft without permission from the crew.

Children

Keep the phone in a safe place out of the reach of small children. It includes small parts which may cause a choking hazard if detached.

Emergency calls

Emergency calls may not be available under all mobile networks. Therefore, you should never depend solely on the phone for emergency calls. Check with your local service provider.

Battery information and care

- You do not need to completely discharge the battery before recharging. Unlike other battery systems, there is no memory effect that could compromise the battery's performance.
- Use only LG batteries and chargers. LG chargers are designed to maximise the battery life.
- Do not disassemble or short-circuit the battery pack.
- Keep the metal contacts of the battery pack clean.
- Replace the battery when it no longer provides acceptable performance. The battery pack maybe recharged hundreds of times until it needs replacing.
- Recharge the battery if it has not been used for a long time to maximise usability.
- Do not expose the battery charger to direct sunlight or use it in high humidity, such as in the bathroom.
- Do not leave the battery in hot or cold places, this may deteriorate the battery performance.
- There is risk of explosion if the battery is replaced by an incorrect type.
- Dispose off used batteries according to the manufacturer's instructions. Please recycle when possible. Do not dispose as household waste.

Guidelines for safe and efficient use

- If you need to replace the battery, take it to the nearest authorised LG Electronics service point or dealer for assistance.
- Always unplug the charger from the wall socket after the phone is fully charged to save unnecessary power consumption of the charger.
- Actual battery life will depend on network configuration, product settings, usage patterns, battery and environmental conditions.

Getting to Know Your Phone



Getting to Know Your Phone



Charger/USB cable connector

TIP: Please ensure the phone is powered on, external memory card is inserted and in idle mode before connecting the USB cable for Mass Storage.



Side keys

- **In standby mode:** Controls the ring volume.
- **During a call:** Earpiece volume adjustment.
- **During playing MP3 music:** Audio volume adjustment.

SIM Switching Key
(SIM1 and SIM2 selection)



Headset

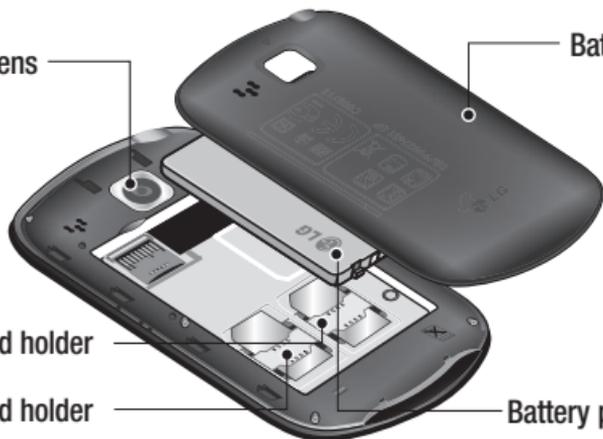
Camera lens

Battery cover

SIM2 Card holder

SIM1 Card holder

Battery pack



Installing the SIM and battery

1 Remove the battery cover

Press the battery cover as shown in figure.



2 Remove the battery

Lever the top edge of the battery and remove it carefully from the battery compartment.



⚠ WARNING: Do not replace or remove the SIM card while your phone is being used or turned on, data may be lost or the SIM card might be damaged.



⚠ WARNING: Do not remove the battery when the phone is switched on, as this may damage the phone.

3 Install the SIM card

Slide the SIM card into the SIM card holder. Make sure that the gold contact area on the card is facing downwards. To remove the SIM card, pull it gently in the reverse direction.

4 Install the battery

First insert the bottom of the battery into the bottom edge of the battery compartment. Ensure that the battery contacts align with the terminals on the phone. Press top of the battery until it clips into place.

Installing the SIM and battery

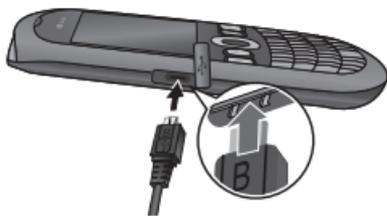


5 Insert the battery cover



6 Charging your phone

Pull and open the cover of the charger socket on the side of your LG-C310. Insert the charger and plug into a mains electricity socket. Your LG-C310 will need to be charged until a message reading "Battery full" appears on screen.



Using Dual SIM-card

You can see two Network Signal icons on the left-top of the screen when you insert two SIM-Card.

Activating and switching SIM cards

The SIM Switching function allows you to select the default SIM card for call or message in Contact, Call logs and Message box.

- 1 Select [Settings] from the main menu, and then select [Dual SIM].
- 2 Select [SIM Switching] to set the switching mode.
 - **Auto** - SIM card is switched automatically.
 - **User setting** - Use the up and down navigation key to set Default calling by and Default messaging by.

Use the left and right navigation key to switch the SIM card you want to assign.

User can also press Dual SIM key simply on the right side of the LG-C310. Dual

SIM key make it easy for you to switch SIM-Card whenever you call, send messages and so on.

Note: If there is only one SIM card installed, this SIM card would be activated as default

TIP! You can see the network signals highlighted by background colour when you switch them. It makes you easily identify the strength of your signal of the selected SIM-Card.

Tip! You must choose SIM1 or SIM2 to use some function. For example, Call, Messaging, Phonebook, Settings and any Options.

Memory card

Installing a memory card

You can expand the memory available on your phone using a memory card.

Note: A memory card is an optional accessory.

- 1 Remove the battery cover and then remove the battery.
- 2 Push the microSD card slot to release lock.
- 3 Flip up the slot.
- 4 Put the microSD card on the card tray. Make sure the gold colour contact area is facing downwards.
- 5 Flip down then pull the slot to lock.



Formatting the memory card

Your memory card may already be formatted. If your memory card isn't formatted, you will need to format it before you can begin using it.

- 1 From the home screen press **Menu** then select **Settings**.
- 2 Choose **Device** and **Memory info.** and select **External memory**.
- 3 Press **Format** and enter the password, which is set to 0000 as default. Your memory card will be formatted and ready to use.
- 4 To view the new formatted folders on your LG-C310 press **Menu** and select **My stuff**. Choose **My memory card**.



WARNING: When you format your memory card, all the content will be wiped. If you do not want to lose the data on your memory card, back it up first.

Your home screen

The status bar

The status bar uses various icons to indicate things like signal strength, new messages and battery life, as well as telling you whether your Bluetooth connection is active.

The table below explains the meaning of icons you're likely to see in the status bar.

Icon	Description
	Network signal strength (number of bars will vary)
	No network signal
	GPRS available
	EDGE available
	Flight mode is activated
	Calls are diverted
	Roaming service
	Bluetooth® is activated
	WAP service is connected

Icon	Description
	An alarm is set
	Schedule
	New message
	New voice message
	New Email
	Normal profile in use
	Silent profile in use
	Outdoor profile in use
	Headset in use
	Remaining battery life
	Battery empty
	External memory
	FM radio
	MP3 music playing

Calling

Making a call

- 1 Make sure your phone is on.
- 2 You can use the keypad. To delete a digit press back arrow.
- 3 Press  to begin the call.
- 4 To end the call, press .

TIP! To enter + when making an international call, press and hold 0.

Making a call from your Contacts

It's easy to call anyone whose number you have stored in your **Phonebook**.

- 1 Press **Menu** to open the main menu. Select **Phonebook**.
- 2 Using the keypad, enter the first letter of the contact you want to call and scroll to the **Phonebook**.
- 3 Press  to begin the call.

Answering and rejecting a call

When your phone rings, press **Accept** or press  to answer the call.

While your phone is ringing you can press **Silent** to mute the ringing. This is useful if you have forgotten to change your profile to silent for a meeting.

Press  or select **Reject** in order to reject an incoming call.

Note:

In call when speaker is activated, the speaker icon is displayed with red colour cross, when the speaker is deactivated speaker icon is displayed without red colour cross.

Speed dialling

You can assign a speed dial number to a contact you call frequently.

- 1 Press **Menu** to open the main menu. Select **Phonebook**, then select **Option** and **Speed dials**.
- 2 Your voicemail is preset to speed dial 1 and you cannot change this. Select any other number either by using the navigation keys and selecting **Set** or by pressing the hard key number and selecting **Set**.
- 3 Your **Phonebook** will open. Select the contact you'd like to assign to

that number using the navigation keys then Press **Select**.

To call a speed dial number, press and hold the assigned number until the contact appears on screen. The call will begin automatically and there is no need to press .

Viewing your Call logs

Press **Menu** and select **Logs**.

All logs - View a complete list of all your dialled, received and missed calls and also send and received messages.

Calls Only - View a list of all the numbers you have called, received calls and missed calls.

Messages Only - View a list of all the numbers you have sent or received messages.

Missed logs - View a list of any calls you have missed.

Outgoing logs - View a list of all the numbers you have called.

Incoming logs - View a list of all the numbers that have received.

TIP! From any call log select **Options** and then **Delete** to delete selected items.

Using call divert

- 1 Press **Menu** and select **Settings** and **Call**.
- 2 Select call divert from **SIM1** or **SIM2**.
- 3 Choose whether to divert all calls, when the line is busy, when there is no answer and when you are out of reach.
- 4 Choose **Activate** and select whether to divert to voice mail, to other number or to recent diverted numbers.
- 5 Enter your divert number or select **Search** to browse for your divert number.

Note: Charges are incurred for diverting calls. Please contact your network provider for details.

TIP! To turn off all call diverts, choose Call divert from calling menu then select Options then select Deactivate all.

Calling

Using call barring

- 1 Press **Menu** and select **Settings** and **Call**.
- 2 Select **Call barring** from **SIM1** or **SIM2**.
- 3 Choose any or all of the options:
All outgoing calls
Outgoing international
Outgoing international calls except home country
Incoming calls
Incoming when abroad
- 4 Enter the call barring password. Please check with your network operator for this service.

TIP! Select **Fixed dial numbers** from the **calling menu** to turn on and compile a list of numbers which can be called from your phone. You'll need your PIN2 code from your operator. When activated, only numbers included in the fixed dial list can be called from your phone.

Changing the call settings

- 1 Press **Menu** and select **Settings** and **Call** then select **SIM1** or **SIM2**.
- 2 From here you can amend the settings for:
Call divert - Choose whether to divert your calls.
Call barring - Select which calls you would like to be barred.
Call waiting - Be alerted when you have a call waiting.
Fixed dial numbers - Choose a list of numbers that can be called from your phone.
Call reject settings - Select **Off** or **On** and choose to reject all calls, those from specific groups, contacts, unregistered numbers (those not in your list of contacts) or those with no caller ID.
Send my number - Choose whether your number will be displayed when you call someone. (Depends on your network provider.)
Auto redial - Allows you to set the auto redial function when a call attempt has failed.

Minute minder - Determines whether to sound a tone every 1 minute when you are in the call.

Save new number - Selecting this option will save numbers that are not already in your contacts upon ending the call.

Call costs - View the charges applied to your last call or all calls. This service is network dependent, some operators are unable to support this.

Changing the call Common setting

1 Press **Menu** and select **Settings** and **Call** and Select **Common setting**.

2 From here you can amend the settings for:

Excuse message - Before you reject an incoming call, you can use "Excuse messages" to send a message to explain why you do not receive an incoming call.

Bluetooth answer mode - Choose how to answer a call when using a Bluetooth headset. Select **Hands-free** or **Handset**.

Camera

Taking a quick photo

- 1 Press **Menu** and select **Camera**.
- 2 When the camera has focused on your subject, select the Capture icon on the bottom-center of the screen and press **OK** to take a photo.

After taking a photo

Your captured photo will appear on the screen. The image name is shown on the top of the screen with five icons on the bottom side.

Album - View the pictures and videos you have taken in your Album.

Send - Send the photo via **MMS**, **Email** or **Bluetooth**.

New - Take another photo straight away.

Set as - Use the image as Wallpaper, as a **Contact** image, or in your Start up image or Shut down image.

Delete - Delete the photo you have just taken. The viewfinder will reappear.

Video Camera

Shooting a quick video

- 1 Press **Menu** and select **Camera** and choose **Video Camera**. The video camera's viewfinder will appear on screen.
- 2 Focus the camera on what to record.
- 3 Select the Rec. icon on the bottom-center of the screen and press **OK** to take a video. Rec will appear at the bottom of the viewfinder. Press **OK** again to stop recording.

After you've shot your video

A still image representing your captured video will appear on screen.

After recording a video clip, you can check the menu as follow:

Album - View the pictures and videos you have taken in your Album.

Play - Play the file.

New - Press to shoot another video straight away.

Send - Send the video via **MMS**, **Email** or **Bluetooth**.

Delete - Delete the video you have just made. The viewfinder will reappear.

Music

MP3 Player

Your LG-C310 has a built-in music player so you can play all your favourite music.

Note:

- Before using music player, you will need to transfer music file onto your phone.
- Music player supports codec types as follows: MP3, WMA, AAC. Music player does not necessarily support all features and variations of file formats.

To access the music player, press **Menu** and select **Music** and select **MP3 player**. From here you can access:

Recently played - View all of the songs you have played recently.

All songs - Contains all of the songs you have on your phone.

My Playlists - Contains all playlists you have created.

Artists - Allows you to view all tracks sorted by artist.

Albums - Allows you to view all tracks sorted by album.

Genres - Allows you to view all tracks sorted by genre.

Shuffle all songs - Allows you to play all of the songs in random order.

Transferring music onto your phone

The easiest way to transfer music onto your phone is via Bluetooth or sync cable.

To transfer music using Bluetooth:

- 1 Make sure both devices have Bluetooth switched on and are visible to one another.
- 2 Select the music file on the other device and choose to send it via Bluetooth.
- 3 When the file is sent you should accept it on your phone by selecting **Yes**.
- 4 The file should appear in **All songs**.

Playing a song

- 1 Press **Menu** and select **Music**, then choose **MP3 player**.
- 2 Choose **All songs** then select the song you want to play. Select .
- 3 Select  to pause the song.
- 4 Select  to skip to the next song.

- 5 Select **⏮** to skip to the previous song.
- 6 Select **Back** to stop the music and return to the **All songs** menu.

TIP! To change the volume while listening to music, use the volume keys on the right hand side of your phone.

Note: The copyright of music files can be protected in international treaties and national copyright laws. Therefore, it may be necessary to obtain permission or a license to reproduce or copy music. In some countries national law prohibits private copying of copyrighted material. Before downloading or copying the file, please check the national legislation of the applicable country concerning the use of such material.

Using options while playing music

Select **Options** and choose from:
Minimize - Hide the music player screen so that you can continue using your phone as normal while music is playing.

Repeat - Repeat playback of the song or playlist.

Shuffle - Play your tracks in a random order.

Equalizer - You can view **Equalizer** on the screen.

Visualization - Select a visual effect.

File info. - You can view information about the music file you are listening to.

Add to playlist - Adds the current track to a playlist.

Send - Send the song via **MMS**, **Email** or **Bluetooth**.

Set as - Use the song as **Ringtone**, **Message tone**, **Start-up** or **Shut down**.

E-Mail

Sending email

To send/receive an email, you should set up an email account.

- 1 Press **Menu**, select **E-Mail** and create email using New e-mail address or others.
- 2 Choose **Write e-mail** and a new email window will open.
- 3 Enter the recipient email address then press down Navigation key to scroll through to Subject and message field.

Retrieving your email

- 1 Press **Menu** and select **E-mail**.
- 2 Select the account you want to use.
- 3 Select **Inbox**.
- 4 Choose **Refresh** and the phone will connect to your email account and retrieve your new messages.

Mail folders

Press **Menu**, select **E-mail** and choose the account you want to use.

Write e-mail - Create your new message.

Inbox - All the e-mails you receive are placed into your **Inbox**. From here you can reply, forward and more.

Drafts - If you don't have time to finish writing a e-mail, you can save what you have written so far in here.

Outbox - This is a temporary storage folder while e-mail are being sent or stores the messages that failed to send.

Sent - Copies of all the e-mail you send are kept in your Sent folder.

Changing your email settings

- 1 Press **Menu**, choose **E-mail**.
- 2 Select the account you want to change.
- 3 Select settings from options then you can adapt the following settings:

E-mail accounts - You can set up an email account.

Allow reply e-mail - Choose to allow the sending of 'read confirmation' messages.

Request reply e-mail - Choose whether to request read confirmation messages.

Retrieve interval - Choose how often your LG-C310 checks for new email messages.

Show amount - Choose the number of emails to be shown at any one time.

Include message in Fwd & Reply - Choose whether or not to include the original message.

Include attachment - Choose whether or not to include the original attachment.

Auto retrieval in roaming -

Choose whether or not to automatically retrieve your messages when abroad.

New e-mail notification -

Choose whether or not to be alerted of new emails.

Signature - Create an email signature and switch this feature on.

Priority - Choose the priority level of your email messages.

Maximum size for receiving -

Choose the maximum email size to be retrieve.

Mail sending size - Choose the maximum email size that can be sent.

FM Radio

Using the FM radio

Your LG-C310 supports Wireless **FM radio** feature so you can tune into your favorite stations and listen on the move.

Listening to the radio

- 1 Press **Menu**, select **Music** and choose **FM radio**.
- 2 Select the channel number of the station you would like to listen to.

Recording the Radio

- 1 Press **Option** and select **Radio recorder** during listening to the radio.
- 2 The recording time is displayed on your phone. If you want to stop the recording, press **Stop**. If recording is done, the recorded contents will be saved in My stuff -> Sounds as mp3 file

Searching for stations

You can tune your phone to radio stations by searching for them either manually or automatically. They will then be saved to specific channel numbers, so you don't have to keep re-tuning

To auto tune:

- 1 Press **Menu** and select **Music**.
- 2 Select **FM radio** choose **Options**.
- 3 Select **Auto-scan**. A confirmation message appears. Select **Yes**, then the stations will be automatically found and allocated to a channel in your phone.

Note: If you are in an area with bad radio reception, you may have difficulty listening to the radio. You will need to insert your headphones in order to listen to the radio. Insert them into the headphone socket.

Note: You can also manually tune into a station by using **▲** and **▼**. If you press and hold, **▲** or **▼**, the stations will be automatically found.

Note: LG-C310 supports wireless FM. User does not require to insert ear-mic to listen FM in normal condition.

In weak FM radio signal area the sensitivity can degrade with wireless and antenna mode. So it is advisable to insert the earmic for better and enhanced FM quality.

Web

Accessing the web

You can launch the WAP browser and access the homepage of the activated web profile. You can also manually enter a URL address and access the associated WAP page.

- 1 Press **Menu** and select **Browser**.
- 2 To go straight to the home page, select **Home**. Alternately, select **Enter address** and type in the URL, followed by Open.

NOTE: You will incur extra cost by connecting to these services and downloading content. Check data charges with your network provider.

Messaging

Messaging

Your LG-C310 includes functions related to SMS (Short Message Service), MMS (Multimedia Message Service) as well as the network's service messages. To use these functions, press **Menu** and select **Messaging**.

Sending a message

- 1 Press **Menu**, select **Messaging** and choose **Write message**.
- 2 A new message editor will open. Message editor combines **SMS** and **MMS** in one intuitive mode that is easy to switch between. The default setting of the message editor is **SMS** mode.
- 3 Enter your message using the keypad. See **Entering text** on the right for more information on how to enter text.
- 4 Select **Options** and choose **Insert** to add an **Image, Video, Sound, Template, Emoticon, Name & Number, New slide, Subject** or **Tools (Business card/Schedule/Memo/Task/My business card)**.

Tips! User can Copy/Paste the sentence by selecting **Options** and choose **Copy/Paste**.

- 5 Choose **Send to**.
- 6 Choose a contact from the list of contacts or enter the phone number.
- 7 Select **Send**.



WARNING: Image, Sound, Video, New slide, Subject, Business card, Schedule or My business card is added to the message editor, it will be automatically converted to MMS mode and you will be charged accordingly.

Entering text

You can enter alphanumeric characters using the phone's keypad. For example, storing names in contacts, writing a message and creating scheduling events in the calendar all require entering text. The following text input methods are available in the phone: **Abc** mode, and **123** mode.

Note: Some fields may allow only one input mode (e.g. telephone number in contact fields).

Text input mode using the keypad

When you want to enter text, for example when writing a message, the keypad will default to Abc mode. If you are entering a number, for example when making a call, the keypad number keys will default to numbers.

Message folders

Press **Menu** and select **Messaging**. The folder structure used on your LG-C310 should be self-explanatory.

Write message - Create your new message.

Inbox - All the messages you receive are placed into your Inbox. From here you can reply, forward and more.

Conversation view - You can view messages by each number.

Drafts - If you don't have time to finish writing a message, you can save what you have written so far in here.

Outbox - This is a temporary storage folder used while messages are being sent.

Sent - Copies of all the messages you send are kept into your Sent folder.

IM - Allows you to send and receive an Instant Message at any time.

My folders - You can move messages of **Inbox** or **Sent** into **My folders**. Also you can move those messages of **My folders** into the original message box.

Templates - A list of pre written useful messages, useful for a quick reply.

Managing your messages

- 1 Press **Menu**, select **Messaging** and choose **Inbox**.
- 2 Select **Options** and then choose to:

Reply - Send a reply to the selected message.

Forward - Send the selected message on to another person.

Write message - Write a new message or email regardless who sent you message.

Filter by - Allows you to filter your messages by All, SIM1 or SIM 2.

Call by - Call the person who sent you the message.

Save number - Save the number of the message.

Delete - Delete the selected message.

Messaging

Copy&Move - Choose to copy or move the selected message to the phone and specially move selected message to **My folders**.

Selection mode - Mark a message or all.

Search - you can find messages by **Keyword** or **Sender**.

Filter - Displays messages by desired message types.

Delete all - Delete all messages.

Message info - You can check the message info of its type, subject, where it is from and its date.

If you see the message **No space for SIM message**, you should delete some messages from your inbox to create space.

If you see the message **No space for messages**, you can delete either messages or saved files to create more space.

TIP! While viewing the received message, press Options and select Template reply. This is useful if you need to reply to the message during a meeting.

TIP! While you see the message, press **Options** and select **Extract**. You can extract the information such as a number, email address or web address from the selected message.

Changing your text message settings

Press **Menu**, select **Messaging**, then choose **Settings** and **Text message** from **SIM1** or **SIM2**. You can make changes to:

Text message centre - Enter the details for your message centre.

Delivery report - Choose to receive confirmation that your message have been delivered.

Validity period - Choose how long your messages are stored at the message centre.

Message types - Convert your text into **Voice**, **Fax**, **X.400** or **Email**.

Character encoding - Choose how your characters are encoded. This affects the size of your message and therefore data costs.

Send long text as - Choose whether to send your message as Multiple SMS or MMS when you enter a text longer than 2 pages in the message field.

Changing your multimedia message settings

Press **Menu**, select **Messaging**, then choose **Settings** and **Multimedia message** from **SIM1** or **SIM2**. You can make changes to:

Retrieval mode - Choose to automatically or manually download multimedia messages depending on whether you are at home or roaming.

Delivery report - Choose to request or allow a delivery report.

Read reply - Choose to request or allow a read reply.

Priority - Choose the priority level of your multimedia message.

Validity period - Choose how long your message is stored at the message centre.

Slide duration - Choose how long your slides appear on screen.

Creation mode - Allows you to select the contents type supported by MMS.

Delivery time - Configures the delivery time of message to the recipient. The multimedia message centre will deliver the message after the delivery time.

Multi msg centre - Allows you to configure network information such

as the multimedia service centre and the internet profile to send a multimedia message.

Changing your other settings

Press **Menu**, select **Messaging**, and choose **Settings** then:

Text message - You can configure text message related options.

Multimedia message - You can configure multimedia message related options.

Voicemail - Add a new voicemail service. Contact your network operator for more information on the service they provide.

Service message - Choose to receive or block service messages. You can also set your message security by creating trusted and untrusted lists of senders.

Save sent message - You can select to save message you sent.

Message counter - You can check amount of messages you sent during period you want to know.

Info. service - Choose the reception status, channels and language of your info messages.

Phonebook

Searching for contact

- 1 Press **Menu** and select **Phonebook**.
- 2 Enter the name or number to search.
- 3 Use the navigation keys to scroll through the contact list.

Adding new contact

- 1 Press **Menu** and select **Phonebook**.
- 2 Press **Option** and select **New contact**.
- 3 In the Save to field, choose whether to store your new contact on your **Handset** or **SIM** card.
- 4 Enter the relevant information and select **Done**.

Another method:

- 1 Enter the number you wish to store and press **Options**.
- 2 Choose **New contact** to add a new contact.
- 3 Enter the relevant information and select **Done**.

Contact options

There are many things you can do when viewing a contact. Here's how to access and use the options menu.

- 1 Press **Menu** and select **Phonebook**.
- 2 Select **Options** to open the list of options. From here you can:
 - Message** - Send a message to the contact.
 - Call by** - Directly make voice call to a contact.
 - Filter by** - Allows you to filter your messages by All, SIM1 OR SIM2.
 - Writing Language** - Allows you to select several different language options.
 - SIM Contacts** - Allows you to include as My number or a Service dial number.
 - Edit** - Change any of the contact's details.
 - Delete** - Delete the contact. Select Yes only if you are sure.
 - Delete All** - Allows you Delete all contacts in one action.
 - New contact** - Add a new contact.
 - Contact Info** - Allows you to view your storage of numbers in **Handset**, **SIM1** and **SIM2**.
 - Storage location** - Choose to move or copy to the phone or SIM card (depending on where you originally saved the contact).

Send contact - Send the contact's details to another person as a business card. Choose to send via **Text message, MMS, E-mail** or **Bluetooth**.

Selection Mode - Select one or more contacts.

Speed dials - You can assign a frequently-called contact to a speed dial number.

Sort by - Sort a contact by **ABC↓** or **ABC↑**.

Settings - Allows you the options of how to view **Display name, Main store & view** or **Copy all/Move all**.

Creating a group

- 1 Press **Menu** and select **Phonebook**.
- 2 Select **Groups** and choose **Options**.
- 3 Select **New group**.
- 4 Enter a name for your new group.
- 5 Press **Done**.

Note: If you delete a group, the contacts which were assigned to that group will not be lost. They will remain in your contacts.

TIP! You can edit an existing group by highlighting it and selecting **Options**. Choose to **Add member** to the group from your contacts, select **Edit group** or **Delete** the group.

Changing your contact settings

- 1 Press **Menu** and select **Phonebook**.
- 2 Select **Option** and choose **Settings**. From here you can adjust the following settings:
Display name - You can select to show the **First name first** or **Last name first** or **Last name, First name**.
Main store and view - Choose whether to store contacts **SIM1** or **SIM2** or **Handset**. And also choose whether to view contacts saved to **Both handset & USIM, Handset only** or **SIM1 only** or **SIM2 only**.

Phonebook

Copy all - Copy all your contacts to either your SIM1 or SIM2 or Handset to your SIM1 or SIM2 or from SIM1 to SIM2 or from SIM2 to SIM1.

Move all - This works in the same way as **Copy all**, but the contact will only be saved to the location you've moved it to. If you move a contact from the SIM card to the handset it will be deleted from the SIM card memory.

Export contacts - You can save all handset phonebook data to a vcard file (*.vcf) on an external memory card.

Import contacts - You can restore phonebook data from a vcard file to your handset.

Send all contacts via Bluetooth - Send all contacts information to another handset by Bluetooth.

Location - Scroll down and select a location.

More

Setting your alarm

- 1 Press **Menu** and select **More**, then choose **Alarm clock**.
- 2 Press **Options** and select **New alarm**.
- 3 Scroll down and enter the time you would like the alarm to sound at.
- 4 Choose the repeat type to indicate whether you would like your alarm to sound **Not repeated, Daily, Mon - Fri, Mon - Sat, Select days**.
- 5 Scroll down and choose whether you would like the alarm to **Always sound, Always vibrate, Always sound and vibrate** or **As in profile**.
- 6 Scroll down to choose the alarm sounds. Press  and choose a sound from the My stuff.
- 7 You can set the snooze interval at 5, 10, 20, 30 minutes, 1 hour or off.
- 8 Scroll down and enter a name for the alarm or keep the suggested name.
- 9 Select **Done**.

Adding an event to your calendar

- 1 Press **Menu** and select **More** and select **Organiser**, then choose **Calendar**.
- 2 Select the date you would like to add an event to. You can choose a date either by scrolling to it using the navigation keys or by selecting **Options** and **Go to date** in order to enter a date.
- 3 Select **Options** then select **New schedule** and select the Type of schedule; Appointment, Anniversary, or Birthday.
- 4 Scroll down and enter a **Subject** for the event.
- 5 Scroll down and enter the start and end time of the event.
- 6 Scroll down again and choose whether you would like to set an **Alarm** for the event. Scroll left or right to see the available options. You can set the alarm to go off at the starting time of the event or at a set period of time before the event starts to remind you the event is coming up.

More

- 7 Scroll down once more to select whether the event is **Not repeat** or repeated at **Daily, Weekly, Monthly** or **Annually** intervals. If the event is repeated, you can also scroll down to enter an **Expiration date** for when the events will stop completely.
- 8 Select **Done**, your event will be saved in the calendar. A square cursor will mark the days of any saved events.

Adding an item to your task list

- 1 Press **Menu** and select **More** and choose **Organiser**.
- 2 Select **Tasks** and select **New task**.
3. Enter the title of this task in the **Subject**.
- 4 Set the date and time for the task item, choose alarm and select a priority level: **High, Normal** or **Low**.
- 5 Save your to do list item by selecting **Done**.

TIP! You can edit an item by selecting it, pressing **Options** and **Edit**. Confirm your amends by selecting **Done**.

Adding a memo

- 1 Press **Menu** and select **More** and select **Organiser**, then **Memo**.
- 2 Select **New memo** and type your memo.
- 3 Select **Save**.
- 4 Your memo will appear on the screen.

TIP! You can lock the memo. Press **Option** and select **Lock** for the private memo to protect privacy.

Date finder

Date finder (press **Menu>More>Organiser>Date finder**) is a handy tool to help you calculate what the date will be once a certain number of days have passed.

Voice Recorder

Using the Voice recorder

Use your **Voice recorder** to record voice memos or other sounds.

Recording your voice memo

- 1 Press **Menu** and select **More**, then choose **Voice recorder**.

- 2 Press **OK** to begin recording.
- 3 Choose **Stop** to end the recording.
- 4 Press **Options** and select **Play** to listen to the recording.

Note: You can listen to all of the voice recordings you have saved by selecting **Options** > **Album**.

Sending a voice recording

- 1 Once you have finished recording, select **Options**.
- 2 Select **Send** and choose from **MMS**, **E-mail** or **Bluetooth**. If you choose **MMS** or **E-mail**, the recording will be added to the message and you can write and send it as normal. If you choose **Bluetooth**, you will be prompted to turn Bluetooth on.

Using your calculator

- 1 Press **Menu** and select **More**, then choose **Calculator**.
- 2 Press the numeric keys to input numbers.
- 3 For simple calculations, select the function you require (+, -, ×, ÷) using the navigation keys followed by =.

- 4 For more complex calculations, select **Options** to choose a command.
- 5 Press Right Softkey  to clear the screen and start a new calculation.

Using the stopwatch

- 1 Press **Menu** and select **More**, then choose **Stopwatch**.
- 2 Select **Start** to begin the timer.
- 3 Choose **Lap** if want to record a lap time. Up to 99 lap times can be saved.
- 4 Select **Stop** to end the timer.
- 5 Choose **Resume** to restart the stopwatch at the time you stopped it at or select **Reset** to return to zero.

Converting a unit

- 1 Press **Menu** and select **More**, then choose **Unit converter**.
- 2 Choose whether you would like to convert **Currency**, **Area**, **Length**, **Weight**, **Temperature**, **Volume** and **Velocity**.
- 3 Scroll left and right to select a unit, then scroll down and enter the unit quantity.

More

- 4 Scroll down to the unit conversion box and choose the unit measurement you want to convert into. The conversion will show automatically in the line below.

Note: For **Currency** conversion, you need to set **Rate** according to current exchange rate first.

Adding a city to your World clock

- 1 Press **Menu** and select **More**, then choose **World clock**.
- 2 To find out the time of specific city, press **Options** and select **New city**.
- 3 Use the navigator keys to select a city on the map, or press **Options** then Search or **View city list** to find the desired city.
- 4 Press **Select**.

Settings

Changing your profiles

- 1 Press **Menu** and select **Settings**.
- 2 Select **Profiles** and then choose the profile you want to edit.
- 3 Select **Options** and choose **Personalise**.
- 4 You can change all of the tones, its volumes and alert options from here.

Using flight mode

To turn on flight mode, press **Menu** and then select **Settings** and **Profiles**. Select **Flight mode** to activate. Flight mode will not allow you to make calls, connect to the internet or send message.

Changing your Device settings

- 1 Press **Menu** and select **Settings**.
- 2 Select **Device** settings and choose from the list below.
 - Power save** - Choose to switch the factory set power saving settings On or Off.
 - Languages** - Change the display language of your LG-C310's.
 - Auto key lock** - Enable or disable automatic keypad lock.

Security

Memory information

Primary storage settings - Select the default storage location for your phone. Internal memory (handset memory) or External memory (microSD card). Your phone will store data to its default storage location.

Reset device - Use Reset Device in Device of Settings menu to reset all the settings to the factory definitions. You need the security code to activate this function.

Device info - View the technical information for your LG-C310.

Changing the date & time

- 1 Press **Menu** and select **Settings**.
- 2 Select **Device** and choose **Date and Time** and choose from the list below:
 - Date and time settings** - Select Auto update On, and the phone will automatically update the date and time.
 - Date format** - You can set the date format (DD/MM/YYYY, MM/DD/YYYY, YYYY/MM.DD).
 - Date separator** - You can set the date separator (DD/MM/YYYY, DD.MM.YYYY, DD-MM-YYYY).

Settings

Time format - You can set the date format **12 hours** or **24 hours**.

Changing your security settings

Change your security settings to keep your LG-C310 and the important information it holds protected.

- 1 Press **Menu** and select **Settings** and choose **Device**.
- 2 Select **Security** and choose from the list below:

PIN code request - Enable or disable PIN code request when phone powers on.

Device lock - Request device PIN code; At device start up, When SIM card is changed, or Immediately.

Application lock - Selected applications can be locked requiring correct PIN entry to open.

Anti theft mobile tracker- When the handset is stolen, handset sends the SMS to the numbers configured by real Owner. To activate the ATMT feature, you will need to set ATMT on, and configure the ATMT settings

with Owner name and Alternate numbers. Default ATMT Code is "0000"

Change codes - Change your PIN code (This menu item will appear if PIN code request is set to On), PIN2 code, Security code.

Note: Security code

The security code protects from unauthorized use of your phone. The default security code is set to '0000'. The security code default setting can be modified from **Security > Change codes**.

Viewing memory status

Your LG-C310 has three memories available: the phone, the SIM card and an external memory card (you may need to purchase the memory card separately).

You can use the memory manager to determine how each memory is used and see how much space is available.

Press **Menu** and select **Settings**, select **Device** and choose **Memory info** You will then see the current status of the memories in your LG-C310.

Resetting your phone

Menu>Settings>Device>Reset device will allow you to clear either the phone **Settings** only or Data & settings.

CAUTION: Make sure to backup your personal information before resetting device.

Changing your display settings

- 1 Press **Menu** and select **Settings**.
- 2 Select **Display** and choose from:

Homescreen - Adjust the Wallpaper and Display items.

Menu theme - Quickly change the whole look of your screen.

Menu style - Change the menu view from List style or Grid style.

Font - Adjust the font size.

Backlight - Adjust screen brightness and how long the backlight remains on when idle.

TIP! The longer the backlight is on, the more battery power is used and you may need to charge your phone more often.

Greeting message - Configure the greeting message, which will appear whenever you start-up the phone.

Other screens - Choose an image for your start-up/shut down screen.

Social network services (SNS)

Your LG-C310 has SNS that lets you enjoy and manage your social network.

Note: An additional cost may be incurred when connecting and using online services. Check your data charges with your network provider.

Phone Software update

LG Mobile Phone Software update from internet

For more information on using this function, please visit the <http://update.lgmobile.com> or <http://www.lg.com/common/index.jsp> → select Country.

Settings

This Feature allows you to update the firmware of your phone to the latest version conveniently from the internet without the need to visit a service center.

As the mobile phone firmware update requires the user's full attention for the duration of the update process, please make sure to check all instructions and notes that appear at each step before proceeding. Please note that removing the USB data cable or battery during the upgrade may seriously damage your mobile phone.

Connectivity

Changing your connectivity settings

Your connectivity settings have already been set up by your network operator, so you can enjoy your new phone straightaway. If you want to change any settings. Press **Menu** and select **Settings** then choose **Connectivity**. Your options are:

Bluetooth - Configure your LG-C310 for Bluetooth use.

USB connection mode - Configure USB connection mode for Mass storage, PC Suite, or Always ask.

Changing your Bluetooth settings

- 1 Press **Menu** and select **Settings** and choose **Connectivity**.
- 2 Choose **Bluetooth** then **Settings**. Make your changes to:

My device visibility - Set **Visible** or **Visible for 1 min** so that other devices can detect your phone when they are searching for a Bluetooth device. **Hidden**, other devices will not be able to detect your phone.

My device name - You can rename your phone. Your phone's name will be shown on other devices only when **My device visibility** is set to **Visible** or **Visible for 1 min**.

Supported services - You can view the list of devices supported by Bluetooth enabled phone.

My address - Check your Bluetooth address here.

Note: To improve security, we recommend that once you have configured or paired with a device, **Visibility** should be set to **Hidden**. For incoming connections, regardless of whether or not the other device has been paired with your phone, you can choose to accept or reject the connection.

Pairing with another Bluetooth device

By pairing your LG-C310 and another device, you can set up a passcode protected connection. This means your pairing is more secure.

- 1 To enable your Bluetooth and make it visible for other Bluetooth devices, press Menu key then select Settings>Connectivity>Bluetooth>Activate Bluetooth then Settings>My device visibility>visible.
- 2 From **Bluetooth**, select **Search new device**.
- 3 Your LG-C310 will search for any Bluetooth devices in range.

- 4 Choose the device you want to pair with, select **Add** and enter a passcode then choose **OK**.
- 5 Your phone will then connect to the other device, on which you should enter the same passcode.
- 6 Your passcode protected Bluetooth connection is now ready.

Using a Bluetooth headset

- 1 Check that the **Bluetooth** is active and **visible**.
- 2 Follow the instructions that came with your headset to place it in pairing mode and pair your devices.
- 3 Your LG-C310 will automatically connect to your Bluetooth headset and switch to headset profile.

Sending and receiving your files using Bluetooth

Bluetooth is a great way to send and receive files as no wires are needed and connection is quick and easy. You can also connect to a Bluetooth headset to make and receive calls. Before you can start sharing files using Bluetooth, you will need to pair your phone with another Bluetooth device. For

Settings

information on pairing devices, see **Pairing with another Bluetooth device**.

To switch Bluetooth on:

- 1 Press **Menu** and select **Settings**. Choose **Connectivity** then select **Bluetooth**.
- 2 Select **Activate Bluetooth**.
- 3 Select **Deactivate Bluetooth** to switch Bluetooth off.

To send a file:

- 1 Open the file you want to send, typically this will be a photo, video or music file.
- 2 Select **Options** and choose **Send via Bluetooth**.
- 3 Select **Yes** to turn Bluetooth on if it is not already activated.
- 4 Your LG-C310 will automatically search for other Bluetooth enabled devices within range.
- 5 Choose the device you want to send the file to and select **OK**.

To receive a file:

- 1 To receive files, your Bluetooth must be both **active** and **Visible**.
- 2 A message will prompt you to accept the file from the sender. Select **Yes** to receive the file.

TIP! Keep an eye on the progress bar to make sure your file is sent.

TIP! The Bluetooth® word mark and logos are owned by the Bluetooth SIG, Inc. and any use of such marks by LG Electronics is under licence. Other trademarks and trade names are those of their respective owners.

Synchronise your phone with your PC

You can synchronise your phone with your PC to make sure all your important details and dates match, but also to backup your files to put your mind at ease.

Installing LG PC Suite on your computer

- 1 Go to www.lgapplication.com and choose your country.
- 2 Select **Manual & Software Download** and click **Download** to **Download LG Mobile Support Tool to PC** .

- 3 Follow the instructions on screen to complete the LG PC Suite Installation on your PC.

Restoring your phone's information:

- 1 Connect the USB cable to your phone and PC.
- 2 Select PC Suite from the popup menu on your phone.
- 3 Click the Phone Backup icon then click Restore followed by OK.
- 4 Browse for a backed up file to restore from or select from list provided then click OK
- 5 Your information will be restored to your phone.

Viewing your phone files on your PC

- 1 Connect the USB cable to your phone and your PC.
- 2 Select the **PC suite** from the popup menu in your phone.
- 3 After searching the phone it will be connected automatically.

TIP! Viewing the contents of your phone on your PC helps you to arrange files, organise documents and remove contents you no longer need.

Accessories

Various accessories are available for your mobile phone. These are detailed below.

Charger



Battery



Stereo headset



User Guide



Data cable



CD



NOTE

- Always use genuine LG accessories.
- Failure to do so may invalidate your warranty.
- Accessories may be different in different regions. Please check with our regional service company or agent for further enquires.

Technical Data

Ambient Temperatures

Max.: +55°C (discharging) +45°C (charging)

Min.: -10°C

Declaration of Conformity



Suppliers Details

Name

LG Electronics Inc

Address

LG Twin Tower 20, Yeouido-dong, Yeongdeungpo-gu Seoul, Korea 150-721

Product Details

Product Name

GSM 850 / E-GSM 900 / DCS 1800 / PCS 1900 Quad Band Terminal Equipment

Model Name

LG-C310

Trade Name

LG

CE 0168

Applicable Standards Details

R&TTE Directive 1999/5/EC

EN 301 489-01 v1.8.1 / EN 301 489-07 v1.3.1 / EN 301 489-17 v2.1.1

EN 300 328 V 1.7.1

EN 60950-1 : 2001

EN 50360:2001/EN62209-1:2006

EN 301 511 V9.0.2

Supplementary Information

The conformity to above standards is verified by the following Notified Body(BABT)

BABT, Forsyth House-Churchfield Road - Walton-on-Thames Surrey - KT12 2TD , United Kingdom

Notified Body Identification Number : 0168

Declaration

I hereby declare under our sole responsibility that the product mentioned above to which this declaration relates complies with the above mentioned standards and Directives

Name

Issued Date

Doo Haeng Lee / Director

31. 08. 2010

LG Electronics Inc. – EU Representative
Veluwezoom 15, 1327 AE Almere, The Netherlands


Signature of representative

Troubleshooting

This section lists some problems that you might encounter while using your phone. Some problems require that you call your service provider, but most of problems you encounter are easy to correct yourself.

Symptom	Possible causes	Possible Corrective measures
No connection to the network	Signal is weak or you're outside of the carrier network.	Move to a window or open space. Check service provider coverage map.
Codes do not match	When you want to change a security code you have to confirm the new code by entering it again. The two codes that you have entered do not match.	Contact your Service Provider.
Function cannot be set	Not supported by Service Provider or registration required.	Contact your Service Provider.
Calls not available	Dialing error or service limitations.	Check the number dialed and check the reception. Contact your service provider.
Calls not available	Dialing error New SIM card inserted Prepaid Charge limit reached	New network not authorized. Check for new restrictions. Contact Service Provider or reset limit with PIN 2.
Phone cannot be switched on	On/Off key pressed too briefly. Battery is not charged. Battery contacts are dirty.	Press On/Off key for at least two seconds. Charge battery. Check charging indicator in the display. Clean the battery contacts.

Symptom	Possible causes	Possible Corrective measures
Charging error	Battery totally empty.	Charge battery.
	Contact problem.	Check power supply and connection to the phone. Check the battery contacts, clean them if necessary.
	No power from outlet.	Plug in to a different socket or check voltage.
	Charger defective.	Test with another charger.
	Wrong charger.	Only use original LG accessories.
	Battery defective.	Replace battery.
Network connection is lost.	Signal too weak.	Reconnection to another service provider if network mode is automatic.
Number not permitted	The Fixed Dial Number function is on.	Check the Settings menu and turn the function off.

